

### North Coast Capital Partners, LLC

1411 Rosewood Avenue Ste 212  
Lakewood, Ohio 44107  
216.221.1754 (office) 216.221.1759 (fax)  
[www.northcoastcapitalpartners.com](http://www.northcoastcapitalpartners.com)

#### RENTAL APPLICATION

#### **\$25.00 Non-refundable Application Fee**

**Instructions:** Each applicant over 18 years of age must fill out a separate application. Completely fill out each blank.

#### Personal Information

Applicant: \_\_\_\_\_

Marital Status:  Single  Married  Divorced  Separated

Birth Date: \_\_\_\_\_ Social Security #: \_\_\_\_\_ Drivers License: State: \_\_\_\_\_ #: \_\_\_\_\_

Automobile Info: Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_

License Plate# \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell \_\_\_\_\_ Work \_\_\_\_\_

Email \_\_\_\_\_

#### Residential Information

##### **Present**

**Address:** \_\_\_\_\_  
Number Street City State Zip Phone

Since: \_\_\_\_\_ Rent per Month: \_\_\_\_\_ Is rent up to date?  Have you given notice?

Present Landlord: \_\_\_\_\_  
Name Street City State Zip Phone

Reason for leaving: \_\_\_\_\_ Have you been asked to leave?

##### **Previous**

**Address:** \_\_\_\_\_  
Number Street City State Zip Phone

From: \_\_\_\_\_ To: \_\_\_\_\_ Rent per Month: \_\_\_\_\_ Rent up to date?  Did you give notice?

Previous Landlord: \_\_\_\_\_  
Name Street City State Zip Phone

Reason for leaving: \_\_\_\_\_ Were you asked to leave?

Number to Occupy: \_\_\_\_\_  
Name Relationship Birth Date  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Pets: \_\_\_\_\_ Type \_\_\_\_\_ Breed \_\_\_\_\_ Age \_\_\_\_\_ Weight \_\_\_\_\_

**Employment Information**

**Present Employer:** \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_ Income \$: \_\_\_\_\_  
 Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_ How Long: \_\_\_\_\_  
 Position: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Other income: \_\_\_\_\_ Source: \_\_\_\_\_

**Previous Employer:** \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_ Income \$: \_\_\_\_\_  
 Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_ How Long: \_\_\_\_\_  
 Position: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Other income: \_\_\_\_\_ Source: \_\_\_\_\_

Have you ever filed bankruptcy? \_\_\_\_\_ If yes, explain \_\_\_\_\_ Is it discharged: \_\_\_\_\_

Have you ever been served an eviction notice or been asked to vacate a property you were renting? \_\_\_\_\_

If yes, explain: \_\_\_\_\_

Have you ever refused to pay rent when due? \_\_\_\_\_ If yes, explain: \_\_\_\_\_

Have you ever broken a lease? \_\_\_\_\_ If yes, explain: \_\_\_\_\_

Whose name will the gas be in: \_\_\_\_\_ electric: \_\_\_\_\_ phone: \_\_\_\_\_ Water/sewer: \_\_\_\_\_

Desired move in date \_\_\_\_\_

Have you previously been convicted of any criminal and/or felony offenses? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, explain \_\_\_\_\_

Do you have renter's insurance? ____ Yes ____ No	Name of Company
In case of an emergency notify	Name:
	Address:
	E-mail address:
	Phone:

It is understood that the premises are to be used as a residence to be occupied by not more than \_\_\_\_ persons and that occupancy is subject to possession being delivered by the present occupant.

This application is subject to approval and acceptance by North Coast Capital Partners, LLC (NCCP) in its sole discretion.

Applicant hereby authorizes NCCP to obtain information it deems desirable in the processing of this application including credit reports, civil or criminal actions, rental history, employment/salary details, police and vehicle records and any other relevant information; and release NCCP, its employees and agents from all liability for any damage whatsoever incurred in furnishing or obtaining such information. Upon approval and acceptance, the Applicant agrees to execute a lease and pay the remaining portion of the security deposit within five (5) days after being notified of acceptance (time being of the essence). Applicant further agrees to pay the pro-rated rent (if moving in after the first day of the month) or first month's rent before moving into said suite. Applicant agrees that timely failing to execute said lease or timely paying the remainder of Applicant's security deposit will result in Applicant's holding deposit being retained by NCCP as the agreed compensation for credit investigation, processing and verification of this application and NCCP shall have no further obligation to Applicant.

The Applicant hereby waives any claim for damages by reason of non-acceptance of this application which NCCP or its agent may reject without stating reasons for so doing. It is further agreed that if any information herein is false, the lease made on the strength of this application may at the option of NCCP, be terminated at any time.

Received the sum of \$\_\_\_\_\_ as a holding deposit for the suite which is the subject of this application. It is understood and agreed that in consideration of NCCP receiving said holding deposit, NCCP shall cease marketing said suite while this application is pending. It is further understood and agreed between the parties that only in the event that this application is rejected by NCCP then said holding deposit shall be returned to the Applicant. It is further understood and agreed that in the event that this application is approved and accepted by NCCP, then said holding deposit shall be applied toward the security deposit required in the lease executed between the parties. In the event the applicant fails to enter into a lease agreement, all deposits will be forfeited. Applicant certifies that all information provided is true and correct. An incomplete application or fraudulent information will result in immediate denial of your application.

Applicant(s) Sign Here:

Approved By:

\_\_\_\_\_

Date

\_\_\_\_\_ / / \_\_\_\_\_

Manager

Date

North Coast Capital Partners, LLC

\_\_\_\_\_

Date

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Dear Applicant,

We appreciate your interest in tenancy. As part of our normal procedure for processing applications, a routine inquiry into your background may be made. This inquiry may include a review of current employment, a credit report, driving, record, civil and criminal litigation searches and general reputation within the community.

Please read the following statement and indicate your agreement by signing below:

*I authorize all persons, investigations agencies, business organizations, companies, corporations, landlords, credit bureaus, and law enforcement agencies to provide the landlord and/or its agents any information concerning my background. I release the landlord/management and its agents from any and all liability and responsibility, damages and claims of any kind whatsoever arising from this investigation of my background.*

**Applicant Must Sign Below!**


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 Signature

Date

Date of Birth

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 Driver's License Number

State

Social Security Number

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 Current Address including zip code

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 Former Address with zip code if the current address is temporary or have resided in for less than 2 yrs.

Please print the name(s) to be researched below:

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I witnessed the above listed individual(s) sign this agreement and personally reviewed picture identification for the purpose of verifying the accuracy of this document.

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 The landlord/agent must sign here

Telephone